

## KIRMINGTON & CROXTON PARISH COUNCIL

Clerk to the Council

E-Mail - [enquiries@kirmington-croxton-parishcouncil.org.uk](mailto:enquiries@kirmington-croxton-parishcouncil.org.uk)

Dear Councillor

You are hereby summoned to attend the Annual General Meeting of Kirmington & Croxton Parish Council on **Tuesday 4<sup>th</sup> May, 2021**. Proceeding will be held remotely on the Zoom Portal and will commence at **7:30pm**.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting. If members of the public would like to join the meeting, please email the Clerk up to **12 noon** on the day of the meeting for an access code. The recording of Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

Clerk to the Council

Date of Issue - 26<sup>th</sup> April 2021

- 
- 01.05.21 - Appointment of Chairperson
  - 02.05.21 - To note Apologies for Absence
  - 03.05.21- Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register
  - 04.05.21 - Appointment of Vice-Chairperson
  - 05.05.21- To consider any applications received for Co-Option onto the Parish Council
  - 06.05.21 - Appointments to be made to outside bodies and committees and Representatives and Personnel  
Airport, Police/NATS, Planning, Financial, Playing Field, Health & Safety and ERNLLCA - to elect 2 Councillors to represent this Council at Ernllca district Committee Meetings, to appoint a Councillor with responsibility for Remembrance Day, Personnel, Singleton & Birch, NLC Town & Parish Liaison Meetings.
  - 07.05.21 (a) - To confirm the minutes of the meeting held on 6<sup>th</sup> April 2021
  - 07.05.21 (b) - To confirm the AGM minutes held on 14<sup>th</sup> May 2019
  - 08.05.21 (a) - To approve the Standing Orders Policy and the Financial Regulations Policy dealing with the award of Contracts or Services or the Purchase of Capital equipment (circulated 21.04.2021)
  - 08.05.21 (b) - To approve the FOI Policy, Reserves Policy, Complaints & Grievance Policy, Health & Safety Policy, Equal Opportunities Policy,

Safeguarding Policy, Car Park Policy, Playing Field Leasers Policy, Training Policy, Terms of Reference for Personnel Committee, Financial Risk Assessment & Social Media Policy. (circulated 21.04.2021)

09.05.21 (a) - To set the Chairperson's Allowance for 2021/2022

09.05.21 (b) - To set the payments limit for payment to be authorised by the Clerk during the Covid19 Pandemic

10.05.21 - Procedural - To continue to devolve powers to the Clerk in conjunction with the Chairperson for a period covering the Covid19 Pandemic

11.05.21 - To consider any requests for dispensation due to the ongoing Covid19 Pandemic

12.05.21- Public Participation

Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the Agenda will be taken first and any decisions will be made when the meeting is declared opened. The time will be restricted to **5 minutes'** maximum unless the Council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

13.05.21- To receive the Chairman's Report - an update on decisions taken at previous meetings

14.05.21- To receive an update from the Airport Consultative Committee and Noise Monitoring

15.05.21- (a) - To receive any updates from NATS and discuss any items to be raised at the next NATS meeting and any further Police Matters and any updates on Country & Wildlife Crime

(b) - Any updates on the Neighbourhood Watch Scheme

16.05.21- To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action

17.05.21-(a) To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council

(b) - To consider exploring/applying for an Electric Vehicle Charging Point in the village, further information to be supplied by Ward Cllr R Hannigan

18.05.21- To receive planning decisions made by North Lincolnshire Council And consider any planning applications received where comments have to be submitted before the next meeting

19.05.21 - Any updates from Singleton Birch

20.05.21- (a) - To discuss progress on the Playing Field and work to date

(b) - To consider any booking requests for the Playing Field

(c) - Any update on the Table Tennis Table and base

(d) - Any update on the Spring in Bloom grant

21.05.21- Any update on the Parish Council Website

22.05.21- Any updates on the new commemorative stone

23.05.21- To consider potential meeting venue for when Face to Face meetings are allowed to resume

24.05.21- Correspondence

- To consider donation to Lincolnshire Lowland Search & Rescue

- Letter from resident re land enquiry

25.05.21- Any updates on GDPR

26.05.21 - Accounts

- (a) To approve the April accounts (see financial transactions sheet)

(b) - To receive and approve the Internal Audit Report 2020/2021 and determine any actions required

(c) - To approve the Annual Governance Statement 2020/2021

(d) - To approve the Accounting Statement 2020/2021

27.05.21- Minor Items

To take any points from members and to note items of interest.

28.05.21- Agenda items for the next meeting

29.05.21 - The date and time of the next meeting to be set at a later date, once further information available from Ernlca & Government.

### Private Session

#### PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

30.05.21 Payroll Information - To approve payment of salaries as per salary schedule circulated