

KIRMINGTON & CROXTON PARISH COUNCIL

Minutes of the Annual General Meeting of Kirmington & Croxton Parish Council, held on Tuesday 2nd May, 2017, at Kirmington Bowls Club.

Present - Cllr Wells, Cllr Marsden, Cllr Bridges, Cllr Walton, Cllr Gallimore, Cllr D'Souza, Cllr Peter Clark and Clerk

01.05.17- To note Apologies for Absence

Cllr Green, Cllr Richard Hannigan

02.05.17 - Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register

Cllr Marsden declared an interest in item 12.05.17, as he works in the Aviation Industry and is a Member of the Airport Consultative Committee; Cllr Marsden also declared an interest in Bristow Helicopters as he is undertaking some consultancy work.

Cllr Marsden declared an interest on item 15.05.17 regarding highway issues on the C137 as he owns a property accessed by this road.

Cllr Wells declared an interest on any item on the agenda in connection with North Lincolnshire Council, as he is a Representative.

03.05.17 - Appointment of Chairperson

Cllr Bridges proposed Cllr Marsden remain in position, this was seconded by Cllr Gallimore. **It was resolved** Cllr Marsden remain in position and he accepted.

04.05.17 - Appointment of Vice-Chairperson

Cllr Wells proposed Cllr D'Souza remain in position, this was seconded by Cllr Bridges. **It was resolved** Cllr D'Souza remain in position and he accepted.

05.05.17 - Appointments to be made to outside bodies and committees and Representatives and Personnel

Airport - Cllr Marsden; Police/NATS - Cllr Wells; Planning - Chairperson/Vice-Chairperson and Cllr Walton; Financial - Cllr Wells; Playing Field - Cllr Walton; Health & Safety - Cllr Wells; ERNLLCA - Cllr Wells and Cllr D'Souza; Personnel - Cllr Wells, Cllr Green and Cllr D'Souza; Singleton & Birch - Cllr Gallimore; NLC Town & Parish Liaison Meetings - Cllr Marsden and Cllr D'Souza.

06.05.17 - To approve the Standing Orders Policy and the Financial Regulations Policy dealing with the award of Contracts or Services or the Purchase of Capital equipment

It was resolved to reapprove the above policies for the forthcoming year.

07.05.17 - To approve the FOI Policy and Complaints & Grievance Policy
It was resolved to approve the above policies for the forthcoming year. It was agreed that the policies should not be displayed on the website.

08.05.17 - To confirm the minutes of the meeting held on 4th April 2017
These were confirmed as a true and accurate record. Proposed by Cllr Wells and seconded by Cllr Bridges.

09.05.17 - To confirm the minutes of the previous Annual General Meeting held on 03.05.2016
These were confirmed as a true and accurate record. Proposed by Cllr Wells and seconded by Cllr Bridges.

10.05.17 - Public Participation
Cllr Marsden advised a village resident suggested on Facebook a possible fun day. It was discussed that this could possibly be combined with the Kirmington Karnival. The resident was invited to the Parish Council meeting to discuss, but did not attend.

11.05.17 - To receive the Chairmans Report - an update on decisions taken at previous meetings
All items are on the agenda.

12.05.17 - To receive an update from the Airport Consultative Committee and Noise Monitoring
No noise monitoring figures have been supplied since December 2016. **It was resolved** - Clerk to report to NLC Planning reminding them it was part of the 106 agreement that noise monitoring has to be carried out. Cllr Marsden will contact Jim Fairley at the Airport for an update.

13.05.17 - (a) - To receive any updates from NATS and discuss any items to be raised at the next NATS meeting and any further Police Matters and any updates on Country & Wildlife Crime

Local incidents: -

- The name plates on the benches in the Memorial Garden have been broken off.
- Horse trailer and Lawnmowers stolen in Croxton

Wildlife Crime - Reports of hare coursing in Hibaldstow.

(b) - Any updates on the Neighbourhood Watch Scheme

No updates.

(c) - Any information received regarding the Airport Hotel in order to update the Emergency Plan

No updates.

14.05.17 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action

Cllr Peter Clark has a forthcoming Mayor Making Ceremony, which the Chairperson of the Parish Council will attend.

15.05.17 - (a) To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council

Cllr Gallimore advised the pot holes in Croxton have been filled.

Positive feedback received regarding the paths in Kirmington.

No updates yet from Cllr Hannigan regarding the airport path proposal or the school yellow lines restrictions. **It was resolved** Cllr Wells will pursue a single yellow line with restricted parking times.

Clerk received an email from local resident regarding footpath from Pitt Street to Croxton road seems to have vanished. Clerk to reply to resident to advise the footpath is still there, when walked on by users it will become visible and the public right of way is still there.

Clerk to report to NLC property in Croxton has cut down hedge and left this on the verge.

16.05.17 - To receive planning decisions made by North Lincolnshire Council and consider any planning applications received where comments have to be submitted before the next meeting

PA/2017/600 - Humberside Airport -

Cllr Wells declared an interest on the item. **It was resolved** there are no objections to this application.

17.05.17 - Any updates from Singleton Birch

No updates.

18.05.17 - (a) - To discuss progress on the Playing Field and work to date

Cllr Walton advised the facility is still being well used. He has purchased weed killer and put around the play equipment. The mole man is still working on the issue of moles.

(b) - Any update on the play equipment maintenance

Clerk supplied the bolts to Cllr Wells to install.

Cllr D'Souza has contacted the handyperson to attend to the rust issue.

(c) - Any update on the Tesco grant application

Clerk advised this will be in the Brigg store from 8th May for votes towards obtaining a further piece of play equipment. Email read out from resident suggesting the idea of an outdoor table tennis table at the playing field. **It was resolved** once the amount awarded is known to then consider the equipment.

19.05.17 - (a) - To discuss any further ideas for the layout of the Parish Council Website

None

(b) - Any update on the Website Grant application

Clerk advised she was successful in obtaining a grant for £703.06 which was backdated for the previous 3 financial years.

(c) - To approve the Asset Register for 2017-2018 for display on the Website

After consideration, it was agreed that the following should be added onto the Asset Register - 2 x flagpoles - £500; Bins (including dog bins, litter bins and salt bins - £500; Memorial Garden items - £5,000.

It was resolved once these items were added to approve the Asset Register for display on the website and the Annual Audit return.

20.05.17 - Any update on the Memorial Garden Project

Cllr Marsden has been in touch with the Canadian 166 Squadron Association, Mr. David Swallow, regarding the project.

Cllr Gallimore will ask her son-in-law to contact Cllr Marsden to request to be involved with the working party on the project.

Cllr Marsden is still updating the list of names for the Remembrance Book.

Cllr Marsden has donated personally a model of a Wellington Aircraft for display in the Marrowbone & Cleaver.

Clerk advised she has applied for grant application forms from NLC for the Church memorial, but has so far only been able to obtain 1 quotation for the work. Cllr Clark suggested to contact the Ulceby Clerk for any other suggestions.

21.05.17 - (a) - Correspondence

Invite received from NLC regarding the Tour of Britain Cycle Race meeting -

Noted and agreed Cllr Marsden to attend

Email received from Rev'd Mary Vickers regarding Remembrance Day - Noted

and **it was resolved** - Clerk to ask for new Vicar details from Nicky and see if the local vicar is free, if not Cllr Marsden will ask Cannon Peter Hall.

(b) - Any comments to be submitted to Ernlca in response to correspondence regarding restricting precepts correspondence

This was discussed and agreed Clerk to reply advising that the Parish Council has managed so far to not require a precept rise of less than 2%.

(c) - To consider a donation towards maintenance of Croxton Churchyard

It was resolved - to donate £30 towards the costs.

22.05.17 - Accounts

(a) - To approve the April accounts

These were approved as a true and accurate record. Proposed by Cllr Gallimore and seconded by Cllr Bridges.

(b) - To approve the 2016-2017 Audit

This was approved as a true and accurate record. Proposed by Cllr Wells and seconded by Cllr Walton.

23.05.17 - Minor Items

Cllr Marsden advised he has been appointed Chairperson of North Lincolnshire Aviation Heritage, they represent 8 airfields and on 16th July there is a public event at Hibaldstow and that Kirmington was now on the Aviation Heritage trail. Clerk to request the Brocklesby Estate cut back the bank opposite High Street.

24.05.17 - Agenda items for the next meeting

- Remembrance Day event on 11.11.2017
- 166 Squadron Event on 02.09.2017
- Any updates on the Tour of Britain Cycle Race on 05.09.2017
- To consider any applications received for the vacancy for co-option onto the Parish Council

25.05.17 - To confirm the date and time of the next meeting as Tuesday 6th June, 2017 at 7.30pm

This was agreed.