

## KIRMINGTON & CROXTON PARISH COUNCIL

Minutes of the Parish Meeting of Kirmington & Croxton Parish Council, held on Tuesday 3rd July, 2018, at Kirmington Bowls Club.

Present - Cllr Marsden (Chairperson), Cllr Wells, Cllr Walton, Cllr Kinnell, Cllr Gallimore & Ward Councillor Cllr Peter Clark

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### 01.07.18- To note Apologies for Absence

Cllr Green, Cllr Bridges, Cllr Wheeler & Ward Councillor Cllr Richard Hannigan

### 02.07.18 - Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register

Cllr Marsden declared an interest in item 07.07.18, as he works in the Aviation Industry and is a Member of the Airport Consultative Committee; Cllr Marsden is Chairman of North Lincolnshire Aviation Heritage Association; Cllr Marsden is Committee Member of the Royal Air Force National Services Association (Lincolnshire Branch); Cllr Marsden also declared an interest in Bristow Helicopters as he is undertaking some consultancy work.

Cllr Marsden declared an interest on item 10.07.18 regarding any highway issues on the C137 as he owns a property accessed by this road.

Cllr Wells declared an interest on any item on the agenda in connection with North Lincolnshire Council, as he is a Representative.

Cllr Kinnell declared an interest on any item on the agenda in connection with the Neighbourhood Scheme, as she is a Representative.

### 03.07.18 - To confirm the minutes of the meeting held on 5<sup>th</sup> June 2018

The Parish Council considered the AGM minutes dated 05.06.2018.

**Resolution:** - **The Parish Council agreed the minutes were a true and accurate record and these were duly approved and signed.**

### 04.07.18 - Public Participation

None

### 05.07.18 - To consider further information regarding the Lincs Rural Housing Scheme presented by Andy Haime

Andy Haime sent his apologies as he was unable to attend the meeting. He forwarded the Clerk information which was distributed to the Councillors to consider.

**Resolution:** - **The Parish Council agreed for the Clerk to reply proposing the following stipulations -**

- **As no location has been advised the location must not distract or**

interfere from LC11 sites.

- It should not interfere with any listed buildings.
- It should be on a 2-way access road.
- It should have public footpath access to the village School.
- It should have a public footpath to bus stops.
- It should not interfere with the green area in the middle of the village.
- A public consultation event should be held Lincs Rural Housing to discuss any proposals.

06.07.18 - To receive the Chairman's Report - an update on decisions taken at previous meetings

All items are on the agenda.

07.07.18 - To receive an update from the Airport Consultative Committee and Noise Monitoring

There was a recent Airport Consultative Committee meeting held recently which Cllr Marsden attended.

He reported -

- The Airport will be introducing a number of extra holiday flights next season.
- Offshore helicopter movements have reduced.
- The latest noise monitoring figures for May 2018 were studied and all movements were within Government guidelines.

Cllr Kinnell raised residents concerns regarding a recent low flying air freighter plane.

08.07.18- (a) - To receive any updates from NATS and discuss any items to be raised at the next NATS meeting and any further Police Matters and any updates on Country & Wildlife Crime

The next NATS meeting is due to be held at South Killingholme Community Centre on 12<sup>th</sup> July, 2018.

No reported wildlife crimes incidents.

(b) - Any updates on the Neighbourhood Watch Scheme

Cllr Kinnell reported it is fairly quiet. She reported Julie Sowerby will be taking over part of the Co-Ordinator role; they are looking into the best way forward. They are hoping to organise a litter pick in conjunction with the Parish Council on either 18<sup>th</sup> or 19<sup>th</sup> August, 2018. Cllr Kinnell to advise Cllr Wells if any equipment is needed for the event from North Lincolnshire Council. Cllr Hannigan is organising a Public Health event.

09.07.18 - To receive a report from Local Councillors updating the Parish Council on activities within North Lincolnshire Council and determine further action

Ward Councillor Peter Clark reported since his Mayoral role ended recently his workload has reduced; he has been attending general Council meetings.

Cllr Clark also advised money has been allocated to North Lincolnshire Council for road repairs and schemes in Brigg and Crowle.

Cllr Clark will ask North Lincolnshire Council for an update regarding Melton Ross Bridge.

Clerk read out email from Ward Councillor Richard Hannigan advising he has not yet had an update regarding the earth cleared, other than it was delayed by a broken digger. They have said they will take some away and spread the rest.

The Emergency Plan exercise was successful and proved the Community Emergency Plan is fit for purpose. The primary action is to review the plan yearly and at that time make telephone contact with those named in the plan to ensure they are still current. Thank you to all the Councillors who took part, they did well.

10.07.18 - (a) To consider any further Highways matters within the Parish for the Clerk to take up with North Lincolnshire Council

Cllr Marsden reported the C137 was closed temporarily recently and he contacted North Lincolnshire Council, Lincolnshire County Council, Humberside Police and Lincolnshire Police who all advised they did not know why it had been closed.

Cllr Gallimore reported the path from Croxton to Kirmington has now been cleared by North Lincolnshire Council. Clerk advised of concerns received from Brocklesby Estate.

**Resolution: - Clerk to contact Brocklesby Estate to see if they can trim the hedge at Whitegates Paddock as this is overgrown.**

Further concerns were raised regarding overgrown hedges in Kirmington obstructing the paths. Cllr Kinnell advised she put a message on social media reminding residents to keep their hedges cut back; the Parish Council thanked the residents who have done this.

**Resolution: - Clerk to write to NLC regarding them contacting residents that have overgrown hedges which obstruct the footpaths.**

11.07.18 - To receive planning decisions made by North Lincolnshire Council and consider any planning applications received where comments have to be submitted before the next meeting

No applications.

Clerk advised the Parish Council application for the flagpole for the Memorial Garden will be made valid shortly.

**Resolution:** - **The Parish Council were all agreed when the application is received for Clerk to respond the Parish Council will decline to comment. Parish Councillors will respond individually as residents.**

12.07.18 - Any updates from Singleton Birch

No updates.

13.07.18 - To consider any further details received from NLC regarding adopting the Parish Paths Scheme

No information has been received.

Keep on agenda.

14.07.18 - (a) - To discuss progress on the Playing Field and work to date

Cllr Walton advised he has had no contact from the Fete organisers regarding the playing field and he is unavailable to cut the grass for the period 6<sup>th</sup> July - 15<sup>th</sup> July. He has tidied up the area recently, but this will grow. He has passed his key to the car park at the playing field to Cllr Kinnell who is a volunteer at the fete.

Cllr Walton the tape has not been removed from the play equipment yet by the BAE College student.

**Resolution:** - **Clerk to arrange NLC play inspection.**

(b) - Any update on the new exercise equipment

Cllr Walton advised the new gym equipment has been installed and is being used.

15.07.18 - To consider the quote for repairing the notice boards

Keep on agenda.

16.07.18 - (a) Any update on the Parish Council Website

The website is continuing to receive many hits each month.

Clerk advised a resident contacted her to ask when the June minutes would be displayed on the website. Clerk advised they are usually displayed within 2

weeks of a Parish Council meeting but depending on the Clerks workload legally these can be displayed up to 4 weeks after the meeting.

Cllr Wells asked if a further page can be added to the Parish Council website for 166 Squadron Information.

**Resolution:** - The Parish Council agreed this request. Clerk to put on next meetings agenda for any information to be considered for publication.

(b) - To consider the enquiry from Clark James Group following further information received

**Resolution:** - The Parish Council agreed for the link to be added to the local business page. Clerk to put a disclaimer on the page.

(c) - To consider a Wats App group chat for Members of the Parish Council  
Clerk to take advice from Ernllca.

Keep on agenda.

17.07.18 - (a) - Any update on the Memorial Garden Project

Cllr Marsden reported the grant monies from Tesco have all been spent.

Tesco paid the remainder of the grant into the Parish Council bank account.

The stone should arrive the second week of August.

The flagpole is waiting for planning permission.

Cllr Marsden advised there is a shortfall in funds to make the new base for the memorial stone to sit on. Quotes have been received for £650 and £1250 from a local Contractor. Further quotes to be obtained from the Contractor the Stonemasons use.

**Resolution:** - The Parish Council agreed to pay up to £1,000 to make the new base from Parish Council funds to complete the project.

Lincolnshire Heritage are looking into including the 166 Memorial Garden on their heritage trail.

The apprentices at BAE College are still working on the model displays to promote the 166 Squadron and RAF 100.

(b) - To consider options for the new Memorial Garden flag

Keep on agenda.

18.07.18 - To consider the Remembrance Day event

Cllr Marsden recently met with Major Mike Pegg from the Queen's Anglia Regiment. Kirmington Chums were part of the Lincolnshire Regiment which amalgamated with Anglia Regiment to form the Royal Anglia Regiment and agreed to send a Warrant Officer and NCO.

The Sea Cadets, The Navy and The Coastguards will attend as last year.

RAF Air Commodore Gammon has sent his apologies.

Wing Commander Wright is available and the Parish Council agreed to send a formal invite.

The Vicar Lee Gabel will take the Service.

#### 19.07.18 - Correspondence

Email read out from former village residents following the recent 166 Memorial Garden renovations - advising how pleased they are with the renovations and it creates a beautiful tribute to the 166 Squadron - Noted.

Clerk read out invite to North Lincolnshire in Bloom certificate presentation.

Clerk to check with Cllr Green if he can attend.

Clerk read out email from resident with concerns over parking at a recent Bowling Club event.

The Parish Council considered the email and Clerk to reply advising the Playing Field Car Park was open and used on both days, which the Bowls Club have their own key to open and can use the facility. The gate to the Playing Field is locked unless there is an event on to prevent travellers gaining access. The Bowls Club placed a notice on their gate advising of additional parking area. Bollards were put out by the Bowls Club to prevent unauthorised parking, however, we believe these were removed.

**Resolution: - The Parish Council agreed for Clerk to write to NLC requesting a single white line to discourage parking on the junction.**

#### - (a) - To consider the request for a donation towards the Kirmington Fete from the Kirmington Church Restauration and Kirmington School PTA

The Parish Council considered the request. Clerk advised she had checked and the Parish Council insurance would not cover the event and has informed the organiser who advised they will take their own insurance out.

**Resolution: - The Parish Council considered the donation request and agreed to donate £50 towards the Fete, subject to receiving copies of the Public Liability Insurance, Risk Assessments and First Aiders provision. Cllr Kinnell will deliver the cheque once the information has been received.**

20.07.18 - To consider any further information for the Emergency Plan following the exercise

Cllr Marsden to update the plan following the recent table top exercise.

Keep on agenda.

Training has been offered to Councillors in Emergency Procedures may be with members of adjacent Parish Councils.

21.07.18 - (a) - Any updates on GDPR

The Parish Council keep monitoring for updates and are acting accordingly.

(b) - To consider whether a Parish Council phone number is necessary for publication

Clerk to look into options such as a skype telephone number to call divert to her.

Cllr Marsden and Clerk agreed to keep their contact details on NLC website.

22.07.18 - Accounts

(a) - To approve the June accounts (see financial transactions sheet)

The Parish Council considered the June accounts.

**Resolution: - The Parish Council approved the June 2018 accounts and agreed for them to be paid. The cheques were duly signed.**

23.07.18 - To consider the 166 Squadron Memorial Day Event on Saturday 1<sup>st</sup> September

Cllr Marsden recently met with Tony Lark from 866 Air Cadets Squadron who advised they promised to hold the annual event on the 1<sup>st</sup> Saturday in September every year to remember those who served with the Squadron.

**Resolution: - After a discussion it was agreed that the Parish Council should sent out the invitations to a number of VIPs to attend the 166 Squadron Church Service on the 1st September as it has also done in the past; especially this year been the Hundredth anniversary of the formation of the Squadron; as 866 (Immingham) Squadron Air Cadets who organize the Church Service are restricted from doing so.**

**Cllr Marsden and Squadron Leader Simon Dunn will meet representatives at the Church Gates.**

24.07.18 - Any update on the North Lincolnshire in Bloom Project and planter progress

Clerk awaiting further receipts, so she can submit the full claim.

25.07.18- Minor Items

Cllr Gallimore asked if the fallen from Croxton can be named on the Kirmington Church Memorial. Clerk to include on the next meeting agenda.

26.07.18 - Agenda items for the next meeting

- To consider any information for publication for the 166 Information Page on the Parish Council website
- To consider adding the fallen from Croxton onto the Kirmington Church Memorial.

27.07.18 - To agree the date and time of the next meeting as either Tuesday 28<sup>th</sup> August, 2018 at 7.30pm or Tuesday 4<sup>th</sup> September, 2018 at 7.30pm.

The Parish Council agreed to keep the meeting date as is advertised on the website as Tuesday 4<sup>th</sup> September, at 7.30pm.